

**Whatcom County Fire District #4  
via Zoom Meeting  
4142 Britton Loop, Bellingham, WA 98226  
12:00 p.m.  
January 13, 2025  
Regular Board of Fire Commissioners Meeting**

**CALL TO ORDER**

Chairman Cooley called the regular Whatcom County Fire District #4 Board of Fire Commissioners meeting for January 13, 2025, to order at 12:00 p.m.

**ROLL CALL**

Attendees: Chairman Steve Cooley; Vice-Chairman Tim Johnson; Fire Commissioner Mark Lann; Fire Chief Jason Van der Veen.

With the rescission of Proclamation 20-28, the district continues to do its best to provide accommodations to the public. A direct link allowing the public to participate in the meeting during the public comment section was included on the meeting agenda and posted on the District's website.

**PUBLIC COMMENT**

None

**APPROVAL OF CONSENT AGENDA**

1. Meeting Minutes
  - a) December 16, 2024 – public hearing
2. Staff Reports – Chief / Operations / Training / Technical Support
3. Financial Report
  - a) Total Expenditures – January \$4,154.40
4. Voucher / Payroll / Benefits
  - a) Monthly Expenditure Payroll Voucher: \$483.00
  - b) Monthly Expenditure Voucher: \$3,671.40

The district has not yet received the Whatcom County Treasurer's report for December; therefore, the reconciled information was not included in the January Board packet.

**MOTION:** Vice-Chairman Johnson moved to approve the Consent Agenda as presented. The motion was seconded by Commissioner Lann and approved 3-0.

**UNFINISHED BUSINESS**

**Tender Purchase:** Chief Van der Veen provided information regarding a tender purchase opportunity. Hughes Fire Equipment Inc. has a demo Pierce tender available at a reduced cost. The apparatus is similar to the recently purchased District 21 unit. A copy of the agreement was included in the Board packet and sent to the attorney for review. If the Board moves forward with

the purchase, the 1999 tender currently stationed at Britton Loop Station 12 would replace an older tender housed in District 21's response area.

Chief Van der Veen and Chairman Cooley agreed to meet to review budget implications and ensure the other planned projects for 2025 can still be completed (engine purchase and siding project). A recommendation will be provided at the February meeting.

**Fire Engine Purchase:** Chief Van der Veen noted the apparatus spec committee and sales representative will meet the week of January 20 to review the engine bid. Payment will not be due until between 18-24 months. More information is expected during the February meeting.

**Britton Loop Station 12 Exterior Project:** Chief Van der Veen has met with one contractor regarding the siding project. The contractor recommended that the project be completed in May or June and that the siding be painted on-site for longer-lasting results. Additional concerns were identified, including portions of the roof sliding and gutter issues that will need to be corrected. In addition, it was recommended that additional trees be removed. Chief Van der Veen will investigate.

Once two more bids have been obtained, the project can move forward.

**Resolution 2025-01 Establishing 2025 Meeting Dates and Times:** Chairman Cooley reviewed a portion of the resolution.

BE IT FURTHER RESOLVED that the regular scheduled meetings be held virtually or at Station 12 located at 4142 Britton Loop Rd. Bellingham, WA 98226, as follows as it pertains to the Open Public Meetings Act. Any budget study session(s) regarding dates, times, and locations have yet to be determined.

January 13, 2025	February 10, 2025
March 17, 2025	April 14, 2025
May 12, 2025	June 16, 2025
July 14, 2025	August 18, 2025
September 15, 2025	October 13, 2025
November 13, 2025	December 15, 2025

**MOTION:** Vice-Chairman Johnson moved to approve Resolution 2025-01 Establishing 2025 Meeting Dates and Times. The motion was seconded by Commissioner Lann and approved 3-0.

#### **NEW BUSINESS**

- None

#### **ANNOUNCEMENTS**

- **February Board Meeting Attendance Query:** All Commissioners present are expected to attend the February 10 meeting via Zoom.

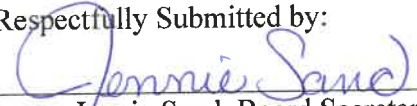
**AGENDA ITEMS FOR NEXT MEETING**

- Tender Purchase
- Fire Engine Purchase
- Britton Loop Station 12 Exterior Project

**ADJOURNMENT**

The meeting was adjourned at 12:27 p.m.


Respectfully Submitted by:


  
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Jennie Sand, Board Secretary

**ATTEST:**

  
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Steve Cooley, Chairman

  
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Tim Johnson, Vice-Chairman

  
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Mark Lann, Commissioner

  
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Jason Van der Veen, Fire Chief